

## VI. FACILITIES & ON-SITE CONDITIONS

### 6.01 Courts

#### A. Court Surface

- 1) Outdoor court surfaces shall be classified as either a) hard; b) clay; or c) grass.
- 2) Indoor surfaces shall be Indoor Hard and shall be constructed using an acrylic or similar surface paint applied on a hard or semi-hard base.
- 3) Any court surface or change in a tournament's court surface must be approved by ATP.
- 4) A change in a tournament's court surface will not be considered for approval without a written petition by the tournament.

#### B. Size, Position and Color of Courts

- 1) The Court shall conform to the specifications of the [Rules of Tennis](#). ATP reserves the right to restrict the color of an indoor synthetic court as well as outdoor surfaces. The lines of the court shall be white.
- 2) Courts shall be laid out with the long axis north and south; however, geographic considerations may modify this orientation in order to minimize the adverse effect of serving into the sun.
- 3) Courts shall not be less than 60 feet (18.29 m.) wide and 120 feet (36.58 m.) long. Center courts should be 66 feet (20.11 m.) x 132 feet (40.23 m.).

#### C. Preparation of Surface

Clay, composition and loose surface courts shall be swept and lines cleaned before the start of all matches and properly maintained.

#### D. Lighting

- 1) **Minimum Number of Lighted Courts** – Outdoor events
  - a) ATP Tour Masters 1000. Center Court, two (2) other show courts plus one (1) practice court.
  - b) ATP Tour 500. Center Court plus one (1) other show court.
  - c) ATP Tour 250. No minimum requirement.
- 2) **Intensity**
  - a) **ATP Tour Tournaments.** Lighting must be evenly distributed on the court with a minimum recommended intensity of 100 foot-candles (1076 LUX), averaged over 15 readings on court.  
The recommended minimum lighting for televised events broadcasting in high definition is an average of 185 foot candles (approximately 2,000 lux).  
The light should be distributed across the court evenly with a consistent color temperature.
  - b) **ATP Challenger Tour Tournaments.** Lighting must be evenly distributed on the court with a minimum recommended intensity of 70 foot-candles (750 LUX), averaged over 15 readings on court.
- 3) **High/low ratio.** A ratio of the highest to lowest readings should be no greater than 1x2.0 but the recommended ratio is 1x1.5.
- 4) **Light poles.** Light poles should be positioned so that they are evenly distributed around the court and it is recommended that light pole heights for other than show

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courts be no lower than forty (40) feet (12.19 m.) or no lower than other non-show court lights at the facility, e.g., if others are sixty (60) feet (18.29 m.), then new lights should be sixty (60) feet (18.29 m.) high.

- 5) The Supervisor has the authority to suspend play on any court if the intensity of illumination, in his judgment, is insufficient for professional tennis.

### E. Back Fences, Back Walls, Banners, Signs and Seats

- 1) The back fences, back walls, net, net posts, Line Umpire boxes and other fixtures on a court shall not have any white, gray, yellow or other light colors that can interfere with the vision of the players as determined by the Supervisor.
- 2) Background and lettering on rotating / LED banners should be consistent with the color of the back walls. If placed in front of back walls, rotating / LED banners can change only during a changeover. If placed in front of side walls, rotating / LED banners can change only after the completion of any game.
- 3) Spectator seating shall not have any white, gray, yellow or other light colors that can interfere with the vision of the players. Light colored seats shall be covered to comply with this rule.

### F. Ceiling Height.

- 1) **ATP Events.** Indoor or covered show courts shall have a minimum top height of forty (40) feet (12.19 m.) except as otherwise approved by ATP.
- 2) **Challenger Events.** Indoor or covered show courts shall have a minimum top height of thirty (30) feet (9.14 m.) except as otherwise approved by ATP.

### G. On-Court Timing Devices.

It is mandatory for all ATP Tour events (250-500-1000-ATP Cup-Nitto ATP Finals) to provide electronic timing devices ("shot clocks") on each match court from the first day of qualifying through the finals.

- 1) **Size.** Each shot clock panel's minimum recommended size is 2 x 2 feet (0.6 x 0.6 meters). The recommended maximum size is 3 x 2 feet (0.91 x 0.6 meters).
- 2) **Number and Placement.** Each court shall have, as a minimum, two (2) timing panels. The placement of the shot clock panels shall be on the back wall or corner of the court and located one (1) each on the left far and right far side from the umpire chair. The placement shall ensure that the shot clock is in clear view of the players and the Chair Umpire.
- 3) **Additional Positions.** Beyond the two (2) clock placements specified in 2) above, at the tournament's option they may show the shot clock timing in other locations on or around the court and spectator areas.

### H. Electronic Review.

- 1) With the exception of clay court events, all ATP Tour tournaments are required to provide an ATP approved electronic review system. **(See ATP Addendum, page 377)**

**Note:** The Board has approved a 3 to 6 (up to 2 from each category of ATP events) tournament trial in 2021 for use on clay.

- 2) The system must, at a minimum, be available for use on the Stadium/Centre Court.

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- 3) **Masters 1000.** The system must be available from the first day of qualifying\* through the end of the event.
- 4) **ATP 500 & ATP 250 Events.** If qualifying and main draw matches are scheduled on the same day and on the same court(s), then the electronic review must be used for all matches on that court(s).
- 5) The tournament must comply with all of the provisions specified in "Exhibits T - and U".

\*If qualifying matches are played on courts where an electronic review system is installed, then the electronic review system must be used from the first day of qualifying.

### 6.02 Match and Practice Courts

(See ATP Addendum, page 377)

A. Each tournament must provide match and practice courts as follows:

ATP Tour Masters 1000 (Combined)	8 match courts 8 practice courts (on-site)
ATP Tour Masters 1000 (Outdoors)	5 match courts 4 practice courts (on-site)
ATP Tour Masters 1000 (Indoors)	3 match courts 4 practice courts (minimum 1 on-site)
ATP Tour 500 (Outdoors)	5 match courts 4 practice courts (minimum 3 on-site)
ATP Tour 500 (Indoors)	2 match courts 4 practice courts (minimum 1 on-site)
ATP Tour 250 (Outdoors)	3 match courts 1 practice court for every 16 players in singles draw, minimum of 2.
ATP Tour 250 (Indoors)	2 match courts 1 practice court for every 16 players in singles draw, minimum of 2.
ATP Challenger Tour (Outdoors)*	3 match courts Three (3) practice courts, one (1) for every 16 players in the singles draw
ATP Challenger Tour (Indoors)	2 match courts Three (3)** practice courts, one (1) for every 16 players in singles draw.

All courts must be the same surface, speed and conditions.

For combined events, the minimum number of match/practice courts must be available exclusively to ATP.

- \* Minimum number of match courts will be reviewed and approved on a case by case basis. Factors considered when determining minimum number of courts include, but are not limited to, daylight hours, night sessions, number of lighted courts meeting or exceeding minimum requirement.

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\*\* Existing indoor events where meeting the minimum requirement is not possible may appeal for a waiver.

**B. (See Challenger Addendum, page 396).** All match and practice courts must be the same surface, speed and conditions as the main draw and must be available for practice from 9:00 A.M. on Friday prior to the start of the tournament until the conclusion of the tournament.

For ATP Challenger Tour tournaments, practice courts to be available from 12:00 Noon on the Saturday preceding the start of the tournament (Friday, in case of Sunday to Saturday schedule).

**C.** Courts must be set up to provide normal support, including drinks (bottled water), sawdust and towels.

### 6.03 Balls

Tennis balls used at ATP Tour and ATP Challenger Tour tournaments must be approved by ATP a minimum of ninety (90) days prior to the start of the tournament.

#### **A. Changes and Number. (See ATP Addendum, page 379)**

Ball changes and the number of balls used per match shall be the same for all main draw matches throughout the tournament unless authorized by the Supervisor. Balls should be opened just prior to the match or ball change. In case of a suspended or postponed match, the match balls shall not be used in the warm-up, they shall only be used when play resumes. Each tournament must provide approved tennis balls in accordance to the following:

- 1) **ATP Tour Tournaments:** Six (6) balls for each main draw and qualifying match to be changed after seven (7) and nine (9) games throughout the tournament.
- 2) **ATP Challenger Tour Tournaments: (See Challenger Addendum, page 396).** It is recommended that all Challenger events use six (6) balls, changed after seven (7) and nine (9) games for all matches, however, it is mandatory for Challenger 125 events. For all other challenger events, as a minimum, four (4) balls are to be provided for each main draw and qualifying match to be changed at least every seven (7) and nine (9) games.

#### **B. Lost Balls.** Play must be continuous even if a ball needs to be replaced.

- 1) **ATP Tour Tournaments:** If a ball is lost or becomes unplayable, then another shall be added as soon as it is reasonably possible. During the warm-up or within two (2) games (before first point is begun in the third game or if the first point has to be replayed for any reason) after a change of ball, a new ball shall be used as a replacement; otherwise a ball of like wear shall be supplied.
- 2) **ATP Challenger Tour Tournaments:** If a ball is lost or becomes unplayable and there are fewer than three (3) balls remaining, then another ball must be added immediately for use in play. During the warm-up or within two (2) games (before first point is begun in the third game or if the first point has to be replayed for any reason) after a change of balls, a new ball shall be used as a replacement; otherwise a ball of like wear shall be supplied.

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### C. Practice Balls (See ATP Addendum, page 379)

- 1) **ATP Tour Tournaments:** Each main draw player is entitled to six (6) new balls per day for practice, free of charge, one (1) day prior to the start of qualifying until that player is eliminated. Once eliminated, he shall be entitled to three (3) new balls per day for practice. Players must return practice balls.
- 2) **ATP/Challenger Qualifying Competition:** Players listed in the FedEx ATP Rankings (singles/doubles) who are practicing for qualifying competition are entitled to three (3) new balls per day for practice, free of charge, one (1) day prior to the start of the qualifying competition until that player is eliminated. Players must return practice balls. For ATP Tour qualifying at combined events, each player is entitled to six (6) new balls per day until that player is eliminated.
- 3) **ATP Challenger Tour Tournaments: (See Challenger Addendum, page 396).** Each main draw player is entitled to three (3) new balls per day for practice, free of charge, from 12 Noon Saturday (Friday for events with a Sunday start) prior to the start of the event until that player is eliminated. Once eliminated, he shall be entitled to three (3) used balls per day for practice. Players must return practice balls.

### D. Ball Logo. Tournaments may add an additional logo to the tournament ball under the following conditions.

- 1) The logo is no larger than the logo of the ball manufacturer, and
- 2) The logo is positioned on the side of the ball opposite the ball manufacturer logo.

#### **Ball Change Error**

**Case:** A player serves a first service fault. He starts to serve the second serve and the Chair Umpire realizes that there should be new balls in play.

**Decision:** The Chair Umpire should wait to change balls until that player or team is scheduled to serve (Rules of Tennis, "Rule 27"), unless a let is called resulting in the first point being replayed.

#### **New Balls to Wrong Player(s)**

**Case:** The wrong player or team was given new balls with which to serve.

**Decision:** If the error is discovered after the first point, then the team/player continues to serve with the new balls. The team/player who should serve with new balls receives new balls to serve the next game. Once a point has been played in the second game, the ball change sequence shall remain as altered. In no case shall new balls be replaced by the old balls after a service game has started.

#### **Re-Warm-Up, Balls**

**Case:** At the end of a game there is a twenty (20) minute rain delay. A ball change was also to occur after that game. When play is resumed, new balls will be in play. What balls are used for the re-warm-up?

**Decision:** New balls should be used for the re-warm-up. At the end of the warm-up, these balls will be taken away and replaced with new balls to resume the match.

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### **Broken Ball**

**Case:** A ball in play breaks (no compression).

**Decision:** Replay the point.

### **Soft Ball**

**Case:** After the point has been completed, the player claims that the point should be replayed because the ball is soft and unplayable.

**Decision:** The point stands as played. A "soft" ball is not cause for replaying a point even if the Chair Umpire decides that the ball must be replaced.

**Case:** During a rally, player A catches the ball and wants the point re-played, claiming that the ball is "soft" and unfit for play.

**Decision:** Player A loses the point. A "soft" ball is not cause for replaying a point. The ball, however, may be taken out of play.

### **6.04 Crowd Movement / Spectator Seating**

#### **A. Regulation**

Each ATP Tour tournament shall allow spectators seated above the lowest tier of seats that surround the playing area of the courts to move to and from their seats at any time during play.

- 1) The Tournament Director and the Supervisor will make the designation of the lowest tier at each tournament.
- 2) In cases where there is no clear break in the seating configuration, the Tournament Director and the Supervisor shall determine the most logical designation.

### **6.05 Security at Tournaments**

**(See Challenger Addendum, page 397)**

**A.** Each tournament has the responsibility to provide adequate security at the tournament site. Players have the responsibility to report any threat or unusual occurrence to the Tournament Director, Supervisor or Senior Vice President - Rules & Competition when at a tournament.

**B.** The continual use of laptop computers or other handheld electronic devices within the confines (spectator area) of the tournament match courts shall be prohibited and each tournament shall take reasonable steps to enforce such prohibition. The exception to this provision is properly credentialed media, tournament vendors and tournament staff when used in the performance of their duties.

### **6.06 Equipment & Supplies**

**(See ATP Addendum, page 379)**

#### **A. Placement /Approval (See ATP Addendum, page 379)**

The Supervisor must approve the placement of items or equipment on any court. The Supervisor may remove or have removed any item (including advertising) that may affect the safety of a player, official or ballperson.

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### B. Chairs

- 1) **Chair Umpire (See ATP Addendum, page 380)**
  - a) The sitting platform of the chair for the Chair Umpire must be between six (6) feet (1.83 m.) and eight (8) feet (2.44 m.) high. The seating area should be approximately two (2) feet (.61 m.) wide. The chair shall be centered along the extension of the net approximately three (3) feet (.914 m.) from the net post if the court configuration will accommodate such placement.
  - b) The Chair Umpire's and on-court announcer's, if any, microphone must have an "on-off" switch.
  - c) Umbrellas are required if the sun is a factor.
  - d) Each chair must have a writing platform as specified in "Exhibit X" or as otherwise approved by ATP.
  - e) At all outdoor events, the positioning of the umpire's chair shall be on the West side of the court on all courts except for competition court that had the umpire's chair on the East side of the court in 2000 due to infrastructure or other agreed unusual requirements.
- 2) **Line Umpire (See ATP Addendum, page 380)**
  - a) Each tournament shall provide chairs for service and base Line Umpires located on an extension of their respective lines along the side fence not closer than twelve (12) feet (3.66 m.) from the doubles sideline. Chairs for sideline and center service Line Umpires should be located next to the back of the court at least twenty-one (21) feet (6.40 m.) behind the baseline. Service and baseline umpire chairs should not be elevated above the surface of the court. The seating area must be a minimum of two (2) feet (.61 m.)
  - b) In outdoor events whenever the sun is a factor, Line Umpire chairs shall be positioned so that Line Umpires are not facing the sun unless otherwise approved by ATP. When the sun is not a factor, the chairs should be positioned on the opposite side of the court from the Chair Umpire.
- 3) **Net Judge**
  - a) A sponsorship box, which surrounds the net judge chair, may not extend past the net post into the court.
  - b) An approved electronic net device can replace the net judge.
- 4) **Player (See ATP Addendum, page 380)**
  - a) Each tournament shall provide chairs for the players located on each side of the Chair Umpire. As a guide, the front portion of the player chair/bench should be no closer to the court than the back support/leg of the umpire's chair.
  - b) Umbrellas are required if the sun is a factor.

### C. Measuring Devices

Each tournament shall provide a measuring stick, tape measure or other measuring device for the measuring of the net height and location of the singles sticks.

### D. Net

- 1) The net band shall be cloth, canvas or vinyl, and the net shall extend to the ground, unless otherwise approved by the on-site Supervisor.
- 2) Each tournament shall have spare nets available.
- 3) There can be no commercial or manufacturer identification on the net except as approved by ATP.

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**E. Net Posts and Net Post Signage.** The net posts shall conform to the specifications in the [Rules of Tennis](#), unless otherwise approved by ATP. No signage of any type may be placed on the net posts or net except as determined solely by ATP.

**F. Sawdust. (See ATP Addendum, page 380).** Each tournament shall provide sawdust for players on match and practice courts.

**G. Scoreboards. (See ATP Addendum, page 380).** Each tournament must provide scoreboards for all courts to be placed at the corner or side of the courts. Placement and color of scoreboards shall not interfere with a player's vision.

**H. Towels. (See ATP Addendum, page 380).** Each tournament shall provide towels for players on match and practice courts and in the player's locker room. Towels should be pre-washed and of sufficient size for the intended use.

**I. Beverages (See ATP Addendum, page 381)**

1) **Players.** Each tournament shall provide, in sealed containers, electrolyte replacement drinks, non-carbonated bottled water and other beverages for players on-court, in the player's lounge and on the practice courts.

2) **Officials.** Each tournament shall provide bottled water and other beverages for Officials on match courts and in the official's off-court area.

3) **Coolers. (See ATP Addendum, page 381)**

### 6.07 Temperature and Ventilation For Indoor Facilities

Indoor facilities must provide normal and standard heating, cooling and ventilation. The Supervisor may suspend play if, in his judgment, the conditions of play are unacceptable for professional tennis.

### 6.08 Offices

Each tournament shall provide suitable workspace/office for ATP staff and officials.

### 6.09 Communication Devices (See Challenger Addendum, page 397)

Each tournament must provide communication devices to the Referee, Chief of Umpires, and Physiotherapist(s) except if otherwise approved by ATP. In addition, the following equipment is required to be on-site:

#### A. Phones

At a minimum, telephones with local access only are to be provided for the following ATP staff offices: ATP Supervisor, ATP Tour Manager, ATP PR manager and ATP Physiotherapist.

#### B. Copy machine

A copy machine should be provided in, or near, the Supervisor's office. Copy machine should be available on the morning prior to the start of the qualifying competition.



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### C. Printer

A printer shall be provided in the office of the Supervisor. Printer should be available on the morning prior to the start of the qualifying competition and be available through the last match of the tournament.

### D. Internet

Always-on high speed Internet connection is to be provided in the offices of the ATP Supervisor, ATP Tour Manager, ATP Physiotherapist, ATP scoring system specialist and ATP PR unless otherwise approved by ATP. The required minimum upload and download speeds allocated to ATP staff are 0.6 megabits per second (Mbs) for uploads and 5 Mbs for downloads.

Unless reasonably unable to do so, tournaments shall use web filtering technology to restrict access to internet gambling sites in all areas where tournament provided internet access is available.

### E. Live Scoring

Each Tournament shall be responsible for the set up and maintenance of a network based on specifications provided by ATP, to support live scoring services for each match\* of the event and subject to 6.09 E, will assist ATP in its efforts to produce and host the live score data generated from each match. Each tournament hereby consents to ATP's non-exclusive use of such live score data and each Tournament shall not allow or authorize the dissemination, transmission, publication or release from the grounds of the Tournament of any live match score or related statistical data, including without limitation the live score data from the network, by a third party until :30 seconds after the actual occurrence of the incident of match play or action that leads to such live score update (e.g., a point being scored), such delay shall not be applicable to the live audio and/ or visual broadcast or streaming by any method or means (i.e., moving pictures and/or sound/audio reporting of the actual on-court action) and purposes related to such broadcast, of any match (subject to "Exhibit C" – Broadcast Standards set forth herein). Further, each Tournament shall notify ATP in advance of any third party to whom the Tournament has granted access for the purpose of accessing the live score data.

\*Tournaments using an alternate venue for main draw matches due to weather or other unforeseen circumstances are encouraged but not required to provide services to support live scoring. Tournaments are not required to provide live scoring support for qualifying matches played at an alternate venue.

## 6.10 Tournament Credentialing and Ticketing

**A. ATP Membership Card.** A 2021 ATP Membership Card shall be honored at all ATP Tour and ATP Challenger Tour events and will permit the holder entry to the tournament office (or such other location as directed by a Tournament or ATP) in order to receive the appropriate credential.

**B. General.** The following general rules apply with respect to credentialing:

- 1) Players must be accepted into the event to be eligible for a credential.

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- 2) Issued player credential badges shall not distinguish between qualifying players and main draw players (for example: qualifying players should not be issued a “Q” badge while main draw players are issued a “P” badge; all players must be issued the same category/type of badge).
- 3) Policies regarding access to practice facilities and locker room for players after they have been eliminated from the event shall be applied equally to both qualifying and main draw players.
- 4) Policies regarding access to amenities (food, transportation, etc.) for players after they have been eliminated from the event shall be applied equally to both qualifying and main draw players.
- 5) In all cases, priority shall be given to players still competing in the event with respect to access to facilities and amenities.
- 6) Player Support Team members must be in the company of a player who is accepted into the event. **(See ATP Addendum, page 381)**
- 7) ATP staff members must be working the event or have otherwise applied for and been accepted for a credential.
- 8) All others must have applied in advance and been approved for a credential by the tournament. **(See ATP Addendum, page 381)**
- 9) **Special provisions for Combined Events.**
  - a) **Tour Guests.** One credential for each “official” guest of ATP, provided that such requests are reasonable, and access is limited as appropriate for security.
  - b) **Tour Sponsor.** One (1) credential for a “Tour” sponsor.
  - c) **Alumni.** Tournaments may provide alumni players credentials at their discretion.
  - d) **Tournament Members.** Each tournament shall provide ATP Tournament Directors with on-site access.

**C. Applicability.** Tournaments must ensure that they have one single accreditation system and policy in place to cover all third party credentials (including, without limitation, credentials for players, player support team members, ATP staff members, suppliers, contractors, media representatives (e.g. photographers, TV crew members, journalists and commentators), Tournament employees and spectators provided with accreditation).

**D. Accreditation Policy.** Tournaments must base their accreditation policy on the standard “ATP Accreditation Policy” as specified in “Exhibit AC” to create their “Tournament Accreditation Policy”.

**E. Application. (See ATP Addendum, page 381).** All persons applying for credentials must have applied in advance and been approved by the Tournament for a credential for the relevant Tournament. Once approved, all persons must sign an “Accreditation Acceptance Form” as provided by the tournament. Tournaments must ensure that the Accreditation Acceptance Form is available in hard copy at the Tournament site, as well as online for those persons applying for credentials through an online system.

**F. Proof of Identity.** As part of the accreditation process, Tournaments must require proof of identity for all persons prior to issuing credentials; this must be through photo identification such as passport, national ID card or driving license and may be provid-

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ed in hard copy at the Tournament site or via upload when completing the Accreditation Acceptance Form online.

**G. Tournament Credentials. (See Challenger Addendum, page 397).** All persons who have successfully applied for accreditation and have signed the Accreditation Acceptance Form shall be issued with a physical credential pass by the Tournament. Tournaments must ensure that such pass must include, without limitation: (i) photo identification (as per Section F above); (ii) the name of the accredittee; (iii) a summary of the material points contained in the Tournament Accreditation Policy (including, as a minimum and without limitation, that, unless approved in advance in writing by the ATP, the accredittee may not: (a) continually collect, disseminate, transmit, publish or release from the grounds of the Tournament any match scores or related statistical data during match play (from the commencement of a match through its conclusion) for any commercial, betting or gambling purpose; and (b) film, photograph, broadcast, stream, publish, transmit and/or otherwise offer to the public (or assist any third party in offering to the public), on a live or on a delayed basis, in whole or in part, and whether on a free basis or subject to payment, any sound recording, photograph, video footage, motion picture, film and/or other audio-visual content captured by any means whatsoever inside the Tournament site (except as is allowed in the Tournament Accreditation Policy)); (iv) a web address where the Tournament Accreditation Policy can be found; (v) an Standardized Accreditation Policy Proposal acknowledgement agreeing to abide by the rules of the Tennis Anti-Corruption Program and for players, the Tennis Anti-Doping Program (as amended from time to time); and (vi) an acknowledgement that the accreditation may be revoked at any time.

**H. Ticketing. (See Challenger Addendum, page 397).** Tournaments must take reasonable steps to enforce the material points of the ATP Accreditation Policy as would apply to ticket holders. Tournaments must ensure that appropriate wording is contained on all tickets provided to ticket holders including, without limitation: (i) a summary, or clear notice directing to a webpage, with the material points contained in the Tournament Accreditation Policy as they apply to ticket holders (including, as a minimum and without limitation, that, unless approved in advance in writing by the ATP, the ticket holder may not: (a) continually collect, disseminate, transmit, publish or release from the grounds of the Tournament any match scores or related statistical data during match play (from the commencement of a match through its conclusion) for any commercial, betting or gambling purpose; and (b) film, photograph, broadcast, stream, publish, transmit and/or otherwise offer to the public (or assist any third party in offering to the public), on a live or on a delayed basis, in whole or in part, and whether on a free basis or subject to payment, any sound recording, photograph, video footage, motion picture, film and/or other audio-visual content captured by any means whatsoever inside the Tournament site (except as is allowed in the Tournament Accreditation Policy)); (ii) a web address where the Tournament Accreditation Policy can be found; and (iii) a notice that the continual use of laptop computers or other handheld electronic devices within the spectator area of the Tournament match courts shall be prohibited.

**I. Laptops and Communication Devices.** The continual use of laptop computers or other handheld electronic devices within the confines (spectator area) of the tournament match courts shall be prohibited and each tournament shall take reasonable steps to enforce such prohibition. The exception to this provision is properly credentialed media, tournament vendors and tournament staff when used in the performance of their duties.

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### 6.11 Player Benefits - Guest Passes/Credentials/Tickets

(See ATP Addendum, page 381)

A player entered in ATP Tour and ATP Challenger Tour tournaments shall be issued a reasonable number (a minimum of two) guest passes/credentials for his use while competing in the event. Guest passes / credentials shall be issued only after the player guest has provided proof of identity (photo I.D.) and has completed and signed the player guest form. These guest passes/credentials include access to the site, seating in designated areas and other benefits as determined by individual tournaments and shall be valid as long as the player remains at the tournament. Player guest passes/credentials shall not allow access to the player locker room or the Physiotherapist room. All other access is at the sole discretion of the tournament. Passes/credentials can be revoked at any time based on recommendation of the Supervisor to the Tournament Director.

Credentials provided to the player may not be exchanged, directly or indirectly, for money, benefit or anything of value. Violation of this section shall subject the player to the penalties set forth under the Player Major Offense – Aggravated Behavior.

Receipt by any person of guest passes/credentials or any other benefits or special accommodations are expressly subject to the “Limits to On-Site Access” set forth in the Rulebook.

#### Combined Events.

**A. Players.** Players shall receive two (2) tickets per day while they are still competing. For ticketed matches, a player box with a minimum of six (6) seats shall be provided for that players' match only. The boxes should be equally located at opposite ends of the court.

**B. Staff.** Each Tournament must provide the ATP and WTA each three (3) seats close to the entrance of and with easy access to the court during all matches for the following ATP/WTA staff members: (i) Supervisor; (ii) Physiotherapist / PHCP; and (iii) Tour Manager / PR representative.

### 6.12 Player Lounge

(See ATP Addendum, page 382)

ATP Tour and ATP Challenger Tour tournaments shall provide a suitable space appropriately equipped for the players, their support team and their properly credentialed guests. The player lounge should be secure with only persons with proper access allowed to enter.

Unless reasonably unable to do so, tournaments shall use web filtering technology to restrict access to internet gambling sites in all areas where tournament provided internet access is provided.

Receipt by any person of guest passes/credentials or any other benefits or special accommodations are expressly subject to the “Limits to On-Site Access” set forth in the Rulebook.

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### 6.13 Locker Room

(See Addendum, page 382)

**A. General.** Each tournament shall provide players with a suitably equipped and secure locker room. The entrance to the locker room shall be monitored and only properly credentialed persons shall be allowed to enter. Only those persons with access approval and properly credentialed tournament staff, who in the performance of their duties justify access to the locker room, shall be authorized to enter the locker room.

**B.** It is recommended that tournaments located where extreme weather conditions exist provide a submersion bath (ice bath) in or near the shower area. For combined events, if a submersion bath is provided, it must be provided in both locker/shower areas.

#### C. Lockers

- a) A lockable locker must be available for use by each player.
- b) If the locker requires a separate lock, then this must be provided to each player upon arrival.
- c) If the lockers do not have the ability to be locked; or cannot be locked in a manner that provides reasonable safety, then:
  - i) The tournament must provide separate lock boxes where a player may secure his valuables; or
  - ii) Another method whereas a player may secure his valuables with reasonable expectations of safety must be provided.

### 6.14 The Gymnasium (“Gym”)

(See ATP Addendum, page 383)

All ATP Tour events are required to provide a gym as follows:

**A. ATP Tour Masters 1000 and 500 events.** A fully equipped gym of adequate size must be provided, free of charge, on-site as specified in “Exhibit Z”.

**B. ATP Tour 250 events.** A fully equipped gym, free of charge, of adequate size must be provided on-site as specified in “Exhibit Z”, with the following exception:

If there is a fully equipped gym at the Official Tournament Hotel which is available to all players free of charge, then at a minimum the tournament must provide on-site a warm-up / cool-down area of adequate size with proper equipment as specified in “Exhibit Z”.

**C. ATP Challenger Tour events.** It is recommended that a fully equipped gym is to be made available, free of charge, to the players either on-site or at the Official Tournament Hotel. At a minimum, the tournament should provide an area on-site to be used for warm-up / cool-down, with equipment for this purpose as specified in “Exhibit Z” .

### 6.15 Stringing Service

(See ATP Addendum, page 383)

**A. General.** A stringing service of a professional standard must be made available to the players throughout the length of the event. The machine used for stringing must be an electronic model.

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### B. Days / Hours of Service.

- 1) At a minimum, stringing service must be available beginning the day prior to the start of the qualifying competition and continue through the last day of the competition, including any carry-over days due to weather or other unavoidable circumstances.
- 2) At a minimum, must be on-site two (2) hours prior to the starting time for the first scheduled match of the day. Must be available continually throughout the day and until the completion of play for that day. For combined events, and recommended for non-combined events, stringing service must be available until thirty (30) minutes after the conclusion of the last match.
- 3) If play is scheduled at an approved alternate site, then access to the stringing service must be provided at such alternate site from the start of play until play has been completed at that site.

### C. Fees.

- 1) **ATP Tour Events.** The recommended maximum fee per racquet is \$20 USD / €20 and is the responsibility of the stringing service to collect from the player.
- 2) **ATP Challenger Tour Events.** The recommended maximum fee per racquet is \$12 USD / €12 and is the responsibility of the stringing service to collect from the player.

### 6.16 Food

(See ATP Addendum, page 383)

(See Challenger Addendum, page 397)

Each tournament must provide, either complimentary or at a cost, food for the competitors. Food service should begin no later than the first day of qualifying and continue until the completion of the tournament.

See "Exhibit Q" for Player Food Service Guidelines.

### A. Hours of Service.

- 1) At a minimum, from one (1) hour prior to the start of play through completion of the day session.
- 2) If the tournament also has a night session, then food should be available to those players playing in the night session up until the last match has gone on court.

### B. Safety

- 1) All bottled water and electrolyte drinks must be served in unopened sealed containers.
- 2) All food and beverages must be properly stored and maintained at an appropriate temperature, which complies with local health regulations.

### C. Combined Events

- 1) **Players.** On-site meals are provided free of charge to the players.
- 2) **Player Guest/Coach.** On-site meals are to be provided free of charge to one (1) player guest or coach.

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- 3) **Working Staff.** Food is to be provided free of charge to all working staff. Visiting staff are not included.

### 6.17 On-Site Access / Limits to On-Site Access

The President, or his designee, may, in his sole discretion, instruct any ATP Tour or ATP Challenger Tour tournament to prohibit any person from obtaining access to any areas at a tournament site that are not generally open or available to all members of the public or from utilizing tournament transportation. The President, or his designee may so act for any reason, including without limitation, any concern that the President, or his designee may have, in his sole discretion, that such person may pose any issue with respect to security, reputation, integrity, misconduct, or competition.

### 6.18 Transportation

(See ATP Addendum, page 384)

(See Challenger Addendum, page 397)

Each tournament must provide scheduled transportation for players, officials and ATP staff that ensures players arrive on-site at least "on the hour". The above requirement applies to players both in the main draw and qualifying.

**Combined Events.** Each Tournament shall provide airport transportation beginning the day before the Qualifying Sign-In Deadline (provided that 24-hour notice is given to the Tournament) until the morning following the final day of the Tournament to:

- All Qualifying and Main Draw players;
- Player Support Team members when traveling with a player; and
- ATP and WTA staff working at the Tournament.

### 6.19 Physiotherapist/Treatment Room

#### ATP Tour & ATP Challenger Tour

**A.** Each tournament must provide a Physiotherapist/treatment room for players and physiotherapists centrally located to the courts and the locker room. If the Physiotherapist/treatment room is located in an area separate from the locker room, proper security at the entry point must be provided. Only those persons with approved access and properly credentialed tournament staff, who in the performance of their duties justify access to the locker room, shall be authorized to enter the Physiotherapist/treatment room. The room must be private and equipped with ice and ice chests/coolers, towels and electricity. This room must be fully functional by 8:00 am the day prior to the start of qualifying. (For Challengers, the day of main draw). See "Exhibit R " for full medical facility guidelines.

#### B. High/Low Treatment/Massage Table.

- 1) **ATP Tour.** Two (2) high/low tables for a 28 or 32 draw event and additional high/low tables for larger draws, as determined by ATP Medical Services.
- 2) **ATP Challenger Tour. (See Challenger Addendum, page 398).** Challengers categorized as CH 125, CH 110 & CH 100 are required to have one (1) high/low table in the physiotherapist room, it is recommended to have two (2) high/low tables. A high/low table is recommended for all other Challenger levels.

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### **6.20 Automated External Defibrillator (“AED”)**

An Automated External Defibrillator (“AED”) must be provided in the Physiotherapist/treatment room. In addition, AEDs must be located around the site so that an AED is within 2-3 minutes from all areas of play.

For ATP Challenger Tour events it is mandatory for an AED to be located in the Physiotherapist/treatment room and it is highly recommended that a sufficient number of AEDs are located around the site so that an AED is 2-3 minutes from all areas of play

### **6.21 First Aid**

Each tournament must provide a First Aid Team present at all times on the tournament site for public emergencies. The First Aid Team must be separate from the medical team responsible for the care and treatment of the players.

### **6.22 Anti-Doping Facilities and On-Site Personnel Assistance**

#### **A. On-Site Testing Facility**

- 1) Each ATP Tour and ATP Challenger Tour tournament, when requested, is obligated to provide at its own cost the following facilities:
  - a) A lockable private room with bathroom and an adjacent waiting room; or, at the discretion of the Anti-Doping Personnel,
  - b) An alternative on-site location with a suitable trailer.
- 2) In addition, the tournament is required to provide at its own cost appropriate furniture, bottled water, fruit and television or court monitoring systems for the testing facility as well as staff assistance for site set-up and facility maintenance during the tournament.

#### **B. Volunteer Observers Provided by Tournament.**

Each tournament must provide at its own cost male staff members and/or volunteers who can assist the Official Anti-Doping Personnel and Supervisor with the observation of players selected for testing. The Official Anti-Doping Personnel shall notify a tournament of the number of personnel required no later than three (3) weeks prior to the start of an event.

See “Exhibit V” for full Anti-Doping Facilities Guidelines.

### **6.23 Media Facilities Guidelines**

**(See ATP Addendum, page 384)**

#### **A. General**

All ATP Tour tournaments and the Nitto ATP Finals should provide adequate media facilities. All media areas shall be gambling free zones and any and all persons credentialed for this area, if found to be gambling on tennis or passing insider information to third parties for use in connection with gambling, shall have their credentials revoked. Media credentials must contain a provision whereby the media member acknowledges and agrees that, except as allowed pursuant to Rule 6.09 E, he/she will not disseminate, transmit, publish or release from the grounds of the Tournament



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any live match score or related live statistical data until :30 seconds after the actual occurrence of the incident of match play or action that leads to such live score update (e.g., a point being scored), and that such use shall be solely for news reporting and editorial use.

### B. Media Work Room

- 1) **Location.** The media work room should be located as near as possible to the player locker room.
- 2) **Security.** Media work room must be secured with access provided only to properly credentialed media, players and other tournament and ATP Staff when in the performance of their duties.
- 3) **Specifications.** Requirements / recommendations for the media work room can be found in "Exhibit S - Media Facilities Guidelines".

### C. Player Interview Room

- 1) **Location.** Should be located near both the player locker room and the media work room.
- 2) **Specifications.**
  - a) Must be "smoke free".
  - b) Sound proof
  - c) Interview room must be secured with access provided only to properly credentialed media, players and other tournament and ATP Staff when in the performance of their duties.
  - d) Interview backdrop shall comply with all branding requirements of ATP.
  - e) Space to be provided for journalists, photographers and television personnel.

### D. Mixed Zone

- 1) **Location.** The Mixed Zone should be located as near as possible to the player locker room and media work room.
- 2) **Branding.** The Mixed Zone shall be branded as stated under the rules for Media Backdrop ("Exhibit A.11").

Unless reasonably unable to do so, tournaments shall use web filtering technology to restrict access to internet gambling sites in all areas where tournament provided internet access is provided.

See "EXHIBIT S" for full Media Facilities Guidelines.

## 6.24 Electronic Line Calling Facilities Guidelines

The use of an approved electronic system for reviewing line calls and/or overrules is authorized for use at ATP events.

See "Exhibit T - Electronic Line Calling Facilities Guidelines" and "Exhibit U - ELC Review Official Protocol" for full Electronic Line Calling Facilities Guidelines and Protocol.